



Housing Authority of the Seminole Nation of Oklahoma

Account Tech II

The Accounts Tech II reports to the Finance Manager and is responsible for providing financial administrative and clerical duties. Under general direction will perform accounts payable duties; analyzes financial data; sourcing and purchase materials, supplies, equipment and services and tracking inventory.

An application for employment can be found at hasnok.org. Submit your application, resume and a copy of your valid driver's license. Applicant will be subject to a nationwide background check, motor vehicle report, and drug screen.

Please submit your information to: HASNOK, Attn: Administrative Officer, P.O. Box 1493 or 120 West 4th Street, Wewoka, OK 74884 or email to administrativeofficer@hasnok.org (405) 257-6604.

Position open until filled.